

Regulations on Subsidy Funds

Student Union University of Twente

The Student Union believes it is important to support student organisations financially in order to stimulate as much activism as possible. The Student Union wants to contribute to organisations that organise extra-curricular activities, which can differ from a sports tournament to a festival. The Student Union tries to do this by offering several subsidy funds, which can be divided into the More Than A Degree Initiative - Fund, More Than A Degree - Service fund More Than A Degree – Topsport fund.

1. More Than A Degree Initiative Fund

This fund is made available by the Student Union, Grolsch and contributes to initiatives organised for and by organisations and students. Remember to do the settlement intime and send an invoice afterwards. Otherwise, you may receive nothing despite an awarded grant.

1.1 Forms of financial support


- Subsidy (maximum contribution of 500 euro)
- Loan (no maximum amount)

1.2 Types of initiatives

- Innovative initiatives: maximum contribution of 500 euro
- Repetitive initiatives: maximum contribution of 350 euro.
- Broadly accessible (international) student sports tournaments, the maximum contribution depends on whether it is a repeated initiative or an innovative initiative.

1.3 Criteria initiatives

For any initiative, the following applies:

- organised for and by students;
 - organisation is a Union participant;
 - own reasonable contribution by the organisation;
 - the initiative takes place in the future;
 - the initiative must be inclusive; every UT student should have the opportunity to attend;
 - an organisation can only receive two times a year a subsidy of the MTAD initiative fund;
 - the initiative must be aimed at students, preferably UT students;
 - the amount of the subsidy is dependent on the number of UT students based on reason;
 - the initiative cannot be recruitment activities;
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1.4 Requirements for each form of financial support

1.4.1 Subsidy

- The budget is transparent, closing at zero, and must be shared with the Student Union;
- The need for the requested subsidy must be clear based on the budget;
- When beverages are being served at the event, the drinks should be ordered from the assortment of Grolsch at the Klok Dranken B.V.;
- During an event, the sponsor Grolsch and the Student Union must be visually promoted;
- No promotion for competitors of the sponsors is allowed;
- Every subsidy counts in principle as a guarantee. On the basis of the realisation and the other deliverables, it will be decided whether this will be converted into a subsidy;
- The event must be registered within the SU events calendar.

1.4.2 Loan

- The budget is transparent, closing at zero, and must be shared with the Student Union;
- The need for the requested loan must be clear based on the budget;

2. More Than A Degree Services Fund

This fund is made available by the Student Union and contributes to the professionalisation, safety or other objectives of the Student Union for the Union participants. The various forms of financial support for services and associated criteria, are described below.

2.1 Translations

The service fund can be used to contribute to translation costs of associations. These translations must relate to information within the association.

Form:

Grant: The maximum contribution is 350 euro per year per Union member.

2.2 Articles of association

The services fund may be used to contribute to costs which Union participants incur when employing:

- Financial services, such as a financial advisor.
- Legal services, such as bailiff/collection agency or attorney.
- Notary fees, such as drafting or amending bylaws.

Requirements for obtaining this grant:

- The grant is only available to Union participants.
- In principle, the grant can only be used for a notary public recommended by the Student Union. If one wants a different notary, this must be consulted.

Form:

Subsidy: The maximum contribution is 500 euro per three years per Union participant.

2.3 ERO

The service fund can be used to allow a student to receive Emergency Response Officer training (initial or refresher).

Requirements for obtaining this grant:

- The grant is only available to Union participants.
- The associations are demonstrably not able to meet the demand for ERO trainings through regularly available training opportunities offered by the Events Office UT.
- The association can indicate at which events it needs ER officers.
- The club can indicate why ER officers trained earlier can no longer be deployed or can follow refresher training.
- The association has the ER officers trained at the training courses offered by the Events office.
- Per grant application, associations facilitate up to 4 hours of ER work for the Student Union. The Student Union may request this from the association up to one year after completing the ER training.
- If the Events Office has insufficient capacity and the association wants to organise a rERO training itself, the ERO certificate to be obtained must be approved by the UT.

Form:

Grant: A maximum of two applications per Union participant per year will be granted up to a maximum amount of 680 euro.



3. More Than A Degree Top Sports Fund

The purpose of this fund is to provide high level athletes with a unique experience abroad by supporting them financially.

The top sports fund has a budget of 2000 euro. Per student a maximum amount of 150 euro can be applied for, per team a maximum amount of 400 euro can be applied for. Applications are submitted to SU, in consultation with the Sports Centre these applications will be granted or rejected. Students can, with an award, claim a part of their demonstrable incurred costs to the SU. In return, the athlete will provide the SU with a short blog with visual material about the participation in the event.

Students may claim if:

- they participate in an event abroad;
- this event is a (student) World Cup, (student) European Championship or EUG or an event recognised by SSN International and/or SSN Topsport;
- they demonstrably incur expenses that are otherwise for their own account;
- they do not receive any sponsor amounts higher than 200 euro.

Method of application and processing for More Than A Degree Initiative Fund.

Artikel 1. Method of applying for financial support

- 1.1 Applications can only be submitted using the form on the Student Union website.
- 1.2 By answering the questions on the form, the applicant provides all the relevant information needed to get a good idea of the activity or the financial support required. The form can be used to submit additional documents that are relevant to the decision-making process.

Artikel 2. Method of treatment

- 2.1 The Student Union Board will review applications at a board meeting within one month of the submission deadline. The Student Union may request more information from the applicant for this assessment.
- 2.2 The board notifies the conditional award or rejection of an application digitally, no later than one week after the decision.
- 2.3 The Board of the Student Union decides on grant awards.

Artikel 1. Provision, accountability and handling

- 1.1 Within six months of completion of the subsidised event, the organisation must provide the following supporting documents:
 - a) A realisation of the budget, containing a clear overview of costs and benefits with explanations that can reasonably be expected from the organisation;
 - b) A report of the communications to promote the Student Union and its associated partners Grolsch and Vrumona;
 - c) The event must be added to the Student Union [event calendar](#) on the website;
 - d) An invoice that has been drawn up according to the '[Factuurwijzer](#)' for the amount awarded. A subsidy is only definitively awarded to the extent that an eligible shortfall actually occurs. The subsidy will initially be regarded as a guarantee and will only be paid out if these items are exceeded.

4. Method of application and processing for the More Than A Degree Services Fund.

Artikel 1. Method of applying for financial support

- 1.1 Applications can only be submitted using the form on the Student Union website.
- 1.2 By answering the questions in the form, the applicant provides all relevant information necessary to get a good picture of the activity or financial support required. Additional documents that are relevant for decision-making can be submitted via the form.

Artikel 2. Method of treatment

- 2.1 The board of the Student Union assesses the applications during a board meeting within one month following the submission period. The Student Union can request more information from the applicant for this assessment.
- 2.2 The board will notify the conditional granting or rejection of an application digitally, within one week at the latest.
- 2.3 The Board of the Student Union decides on subsidy awards.

Artikel 3. Provision and accountability

- 3.1 Within three months after completion of the subsidised service, the organisation must provide the following supporting documents:
 - a) an invoice addressed to the organisation for the services rendered in relation to the subsidy application, containing a clear overview of costs and an explanation which is reasonable from the organisation can be expected;
 - b) an invoice that has been drawn up according to the ['Factuurwijzer'](#) for the amount awarded.
- 3.2 The organisation is responsible for the timely delivery of this information, or for requesting that this information be deferred to the Student Union.

Final Provisions

These regulations may be cited as “Regulations Subsidy Funds Student Union University of Twente”. These regulations have been revised and adopted in 2022.

The Student Union board reserves the right to waive these regulations in serious cases.